

**SIDING**  
*Job Ready Checklist*

*This list is to be reviewed by the Builder/Superintendent to verify that the job site is ready for the Trade Contractor to arrive and begin work.*

Check box  
when complete

- Permit card is clearly posted.
- Readable sign identifying the lot number is in place.
- Full accessibility to the site is established, including gravel pad or clear driveway.
- Silt fence is in place.
- Site is clear of debris and trash.
- Framing is complete.
- House is dried-in. Windows and doors are installed.
- An area has been designated for siding delivery and stacking.
- Siding has been delivered to the site. Confirm proper material, color, texture, gauge, etc.
- House wrap or other vapor barrier has been installed, if required.
- Proper sheathing is installed. Verify proper sheathing has been used per type of siding.
- No bowed studs or holes in the wall sheathing are visible. All holes in sheathing have been repaired.
- Cornice is complete
- An area has been identified for trash and debris collection.

**Builder/Superintendent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Builder Company name:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**ADDENDUM TO THE TRADE CONTRACTOR AGREEMENT**  
*Scopes of Work - Siding*

- The Builder has verified the completion of the Job Ready Checklist for Siding.
- All work is to be performed within the guidelines specified in the contract, plans, applicable building codes, manufacturer's recommendations and the *Homeowner Handbook* (or applicable warranty program of the builder).
- All work is to be completed in a manner that respects the efforts and materials of other Trades.
- All workers must utilize proper safety equipment and be fully secured while working on the siding. Scaffolding and ladder provisions should be met.
- Flashing and drip edge should be installed over all windows, doors, and deck band.
- Proper and consistent spacing must be achieved between siding and all windows, doors and roofing. Siding should not sit on roofing shingles.
- Clean up all materials, trash, and construction debris resulting from the job and deposit in the designated area.

DUE TO THE NUMEROUS SIDING PRODUCTS AVAILABLE, IT IS EXTREMELY IMPORTANT TO FOLLOW THE MANUFACTURERS SPECIFICATIONS TO ASSURE THAT THE PRODUCT WARRANTY IS NOT VOIDED. REVIEW THE FOLLOWING TOPICS IN THE MANUFACTURERS SPECIFICATIONS:

1. Type of nail
  - a. Head size
  - b. Shank size
  - c. Coating
2. Placement of nail (pattern)
  - a. Depth set
  - b. Spacing
  - c. Blind or face
3. End grain
  - a. Staggered joints
  - b. Spacing of end grain or overlapping of end grain
  - c. Trim at end grain (J-molding)
  - d. Sealant at end grain
4. Lapping
  - a. Starter strip
  - b. Coverage
  - c. Consistent facing – from side out

**Contractor Initials:** \_\_\_\_\_

**Builder Initials:** \_\_\_\_\_

**Contractor Company Name:** \_\_\_\_\_

**Builder Company Name:** \_\_\_\_\_

## SIDING

### *Job Complete Checklist*

*This checklist is to be reviewed by both the Trade Contractor and the Builder/Superintendent to verify that the work has been completed according to the Scopes of Work.*

Check box  
 when complete

**TRADE      BUILDER**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Siding has been installed in a neat and consistent manner. Horizontal siding is straight and level +/-1/8". |
| <input type="checkbox"/> | <input type="checkbox"/> | A randomly staggered pattern has been achieved on all end joints.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Proper nailing, lapping and butting are present.  |
| <input type="checkbox"/> | <input type="checkbox"/> | No siding is damaged  |
| <input type="checkbox"/> | <input type="checkbox"/> | No windows are broken.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Proper flashing has been installed over windows, doors and deck band.                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | End grain is properly sealed.   |
| <input type="checkbox"/> | <input type="checkbox"/> | All scaffolding has been removed and all holes are sealed.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Materials, trash, and construction debris have been cleaned up and deposited in the designated area.        |

**Builder/Superintendent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Builder Company Name:** \_\_\_\_\_

**Trade Contractor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Trade Contractor Company Name:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_